COMMUNITY PRESERVATION COMMITTEE

TOWN HALL, DUNSTABLE, MA.

9/18/2024

The meeting was called to order at 6:33PM

Present: Joan Simmons, Tiffany Naughton, Leah Basbanes, Carol Bacon, Jean Haight, Jon Hughes, Alan Starbird, Alan Chaney, Catherine Irzyk. Others: Jason Silva, Lacey McCabe, Bruce Easom.

Scheduled Business: Union School building

1. **Debt Service Schedule on bonding costs for the Union Building Envelope Restoration**
   Town Administrator Jason Silva presented a review of three options of funding for the exterior of the Union School: 10 years, 20 years and 30 years financing. Following a review of future potential CPC expenses to determine viability of CPC funds**, a motion was made by Carol and seconded by Jean to accept the 10-year Debt Service Schedule for costs related to the Union School Building restoration with funds from Historic and Unrestricted accounts. The vote was unanimous.**

2. **Placement of sign to promote use of CPA funds at the High School Football Field.** Bruce Easom, representing The Groton CPC, stated The Groton CPC wished to hang a sign at the High School Football field indicating Groton CPC funds were involved in the repair of the field. He demonstrated the sign to be hung. His suggestion the Dunstable CPC might wish to also hang a sign which would be placed at the back entrance to the field. Much discussion followed and it was evident the CPC members agreed that instead of two signs when both CPC's were involved to include both CPC's seals and town names on one sign. It was also noted the name of the project was not included on the sign which made it confusing as to what was accomplished. **A motion was made by Alan Chaney and seconded by Leah to support and share the expense of a sign which designates both CPCs were involved in the project and to include the project name. The share from Dunstable to be paid from the administrative reserve fund.**

3. **Renewal of Dunstable's annual membership in the Community Preservation Coalition.**
   The discussion by all CPC members regarding The Coalition was positive. The Coalition has answers on how to proceed with difficult projects and offers advice on unsolved issues. The CPA provides matching funds which allows the community to finance projects such as build and rehabilitate playgrounds, recreational fields, protect open space, support affordable housing developments, and preserve historic buildings to mention a few. **Leah made the motion and seconded by Tiffany to renew the annual membership to the Community Preservation Coalition with $1750.00 from the administrative reserve fund. The vote was unanimous in favor.**

The meeting minutes of 4/22/2024 were reviewed. Leah made the motion and seconded by Carol to accept the minutes. The vote was unanimous

CPA Project Updates – FY2024

Union Building Exterior Restoration: Responses to the "Request For Qualifications" are due September 25, 2024.

Larter Field Wells: Completed

Larter Fields Tennis Courts: The contractor encountered buried tree stumps during excavation which required a change order for $24,935.50 to be paid through future CPA funding and the Recreational Revolving Fund. The project is still expected to be completed by the end of the calendar year.

Town Hall Chimney And Roof: This project is yet to move forward.

Town Center Trail Loop: The Town was unsuccessful in obtaining a Mass Trails Grant to move forward with the project. However, discussions with NMCOG are ongoing to determine if other avenues are available.

High Street CR: The Conservation Commission has submitted a Land Grant to help fund this purchase but the town will need to re-vote the project at Fall Town Meeting because information that was required to obtain state funding was omitted from the application.

Lake Massapoag. Completed.

Woodwards Mill Dam Improvements: The Phase 11 Assessment report should be complete shortly and is within budget.

Acquisition of Morgan's Pond (ie Swallow Mill Pond): The Conservation Commission secured a Land Grant and the project is completed.

Drew's Landing Boardwalk: The Town was unsuccessful in securing a Land Grant. The project is on hold.

High Street Conservation Restriction: The Kennedy Project is current.

Future Projects:

Pavilion Project: Tiffany stated the Recreation Committee was discussing the possibility of a shady structure for a place to congregate at the Larter Field.

There being no further business, Carol made the motion and seconded by Catherine to adjourn. Meeting adjourned at 7:55PM

Submitted by Catherine Irzyk